



# International Journal of Rope Science and Technology

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## INSTRUCTIONS FOR AUTHORS

In order to simplify the editorial task, authors are asked to comply with the following guidelines when preparing their paper.

### **General**

- 1 Authors should use the word document template 'IJRST\_paper\_template' which may be downloaded from the OIPEEC website for the preparation and submission of their paper, which contains the various "styles" required.
- 2 Please note that OIPEEC has adopted English (UK) as its official language for publications. A translation service is not available, but any author who is uncertain about English can depend on editorial support.
- 3 *Please use SI units throughout* (if this is not practical, please include in an appendix a Table giving conversion values to SI units).
- 4 Please use the “,” separator between 1000's and “.” as the decimal indicator: e.g. 1,234.56, both in the main text, Tables and on Figures.

### **Order of contents**

- 5 The paper should follow the following order and use the following styles (where appropriate):
  - Author(s) names (style "author name")
  - Author affiliations (style "normal")
  - Title of paper (style "main title")
  - Summary length approximately 150 words (style "summary" for heading, "normal" for text)
  - Introduction (style "normal")

The work (style “normal”)  
Results (style “normal”)  
Discussion (style “normal”)  
Conclusions (style “normal”)  
Acknowledgements (style “normal”)  
References (style “refs”)  
Appendices

### **Numbering of sections**

- 6 The sections and sub sections of the paper (not including the Summary) should be numbered sequentially throughout.
- 7 Authors should write their papers so as to avoid the use of more than three levels of sub-section.

### **Length of paper**

- 8 There is no maximum or minimum length, but 2,500 – 5,000 words may be taken as guidance.

### **Tables**

- 9 All Tables should be numbered sequentially in the order to which they are referred to in the text. In addition to the numbering, they should be captioned using style “table label”. All numbering and captions should be placed immediately below the Table.
- 10 The contents of the Tables should use style “table contents” and may be either centred or left hand justified as desired. Please also note points 3 and 4, above.
- 11 To aid clarity the column (and where applicable row) headings should be style “table contents” + Bold

### **Figures**

- 12 Figures should be numbered sequentially in the order to which they are referred to in the text.
- 13 All Figures should be captioned below with the relevant Figure number using style “figure label” as appropriate. All numbering and captions should be placed immediately below the Figure.
- 14 All graphs should have axis labelled (Arial 10pt bold) and units indicated (Arial 10pt). Please remember to use English!

15 Please note that for printing the A4 pages are reduced to B5. All Figures should be of sufficient quality that they remain clear at this reduction. Any text (e.g. annotations) within the Figure should use Arial font of sufficient size that they it remain legible when reduced (Arial 10pt or 12pt are good sizes to use).

### **Equations**

16 All equations should be numbered sequentially in the order to which they are referred, e.g. Equation (1).

17 Normal conventions should be followed when typing algebra, with algebraic symbols in italic, numerals and other text in Roman, e.g.

$$\log N = m \cdot \log(100\pi \cdot d^2 \sigma / 4 \cdot C \cdot U) \quad (1)$$

18 Please remember to use Arial font

### **References**

19 References should be numbered sequentially in the order to which they are referred, e.g. [1]; all the references should then be listed at the end of the paper in numerical order, and styled as illustrated below. The reference should be complete and unambiguous, providing sufficient data to enable a reader to find the original. *Author name, title, publication, and year are essential.*

20 Please avoid references to transient sources such as websites.

#### *Example of reference*

1 Feyrer, K. *Drahtseile - Bemessung, Betrieb, Sicherheit*, 2<sup>nd</sup> edition, Berlin: Springer-Verlag, 2000.

### **Refereeing**

All papers will be peer reviewed by at least two independent referees who make recommendations on the suitability of the article for publication.

The referees will recommend whether the paper is suitable or unsuitable for publication as it stands. Alternatively, they may request that the authors revise their paper or to clarify certain points before it can be accepted as suitable for publication.

The refereeing process is 'single-blind' that is, the referees remain anonymous and their identities are not released to the authors. The referees, however, will be informed of the author's name(s) and affiliation(s).

***Submission of paper***

Papers should be submitted as a MS word document to the Editor of the Journal, Dr. Isabel. Ridge, either by email or by post (electronic file on disc) to the address below. In addition to a word version of the article, authors are also requested to submit a hard copy or .pdf version. This is to ensure that the article is not corrupted during processing.

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